

ILYMUN 2024

Delegate's Handbook



A quick word from our organising team

Welcome to ILYMUN 2024! We hope you're as excited as we are for our 11th anniversary! This handbook is here to help you before and during the conference. In it, you will find all the information you need to be as prepared as you can!

As always, our organising team, composed of students from both the Cité Scolaire Internationale and International School of Lyon, has been working tirelessly over the past months to offer you the best possible MUN experience. During the conference, there will always be someone at hand to help.

If you need assistance or information, either before or during the conference, feel free to contact us at support@ilymun.org. In case of an emergency, your MUN Directors know they can reach Mr Badou (CSI) or Mrs Trout (ISL) by phone.

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General Information

I. Program

Your chairs will explain the program when you arrive at the conference. However, here are a few details that you might want to know before arriving.

You will have a break during each session (morning and afternoon), as well as a lunch break. The morning sessions start at 09:00, but you will be expected to arrive at least 15 minutes earlier to get settled before the debates begin.

II. Dress code and equipment

Our delegates and organising team members are expected to maintain a professional attitude; this should be reflected in their clothing, too. Face and head coverings are forbidden at all times within the school building. Here are a few examples of what is considered appropriate attire for the conference.



You are welcome to bring a computer, tablet or any other devices that you think might help you during debates. Please note that the ILYMUN organisation can't be held responsible for any loss or damage to your IT equipment. You are also encouraged to bring paper and pens for lobbying and note-passing.

III. On-site security

Keep in mind that there will be security checks when you enter the building. Make sure you are not carrying any objects susceptible of being removed at these checks (e.g. scissors, knives, cutters, metal rulers and any other sharp metallic objects). To help us make things go as smoothly as possible, please avoid bringing a backpack.

You will be given a badge when you arrive; it must be worn at all times. Please have a valid ID (identity card or driver's licence or national passport) ready to be checked by the security staff when you enter the building.

Please note that for security reasons, once you have entered the building in the morning, you will not be able to exit before the end of the afternoon session!

IV. Pocket money

Remember that you will have to provide for your own lunch on Wednesday. You should also take into account public transport costs in and around Lyon. The price of a 1-hour public transport ticket in Lyon is 2€. You can pay in cash at a ticket machine, or directly in any bus, tram or metro using your contactless bank card.

Preparation

I. Research

First, get to know your country.

We try to offer a plethora of countries and points of view. You might not know much about the country you are assigned, let alone its position on a specific issue! For the best info, check the CIA world factbook or BBC country profiles.

Here are questions to help your research:

- Where is your country? What are its neighbouring states? Who are its allies?
- Is your country developed? Developing? Underdeveloped?
- Is your country at war or in a conflict? If yes, with whom? Why?
- How many people live in your country? Is your country marked by inequalities?
- What resources does your country have?
- What is the general position of your leaders or government? How does the international community perceive your leaders, government or country, in general?
- Is your country part of any large international organisations (eg. NATO)? If yes, which ones? Does it play a major role in them?
- What major events have unfolded in your country during the last 50 or so years? Were these important in how the country is today?
- What are some of the concerns or issues your country is facing? How is it dealing with these?
- Collect a few statistics on your country: life expectancy, trade figures, etc.

Second, get to know your committee.

What makes it different from other committees? What are its main objectives? How can it attain its objectives? What tools does it have at its disposal to do so? How does your committee function in the UN?

Third, RRR - Read the Research Reports!

Our chairs have prepared a specific research report for each debate topic. The report gives you background information, highlights what you should focus on and suggests questions to help you prepare for the debates.

Fourth, investigate your country's position on the issues that you will be debating.

This is the trickiest part of your work, seeing as you may not be able to find official government positions on each issue. But that's all part of the fun! Here are a few tips:

- Look for the obvious: has your country's government or leader expressed a view or a position on the issues?
- Check your country's past position on similar issues. What did they do then? How has your country changed since then? Have these changes modified the way you think your country might react?
- Make sure you check alliances with other countries; for example, if a state has close ties to a regional or global power, they will probably tend to support that power's position.
- Look for implicit positions, for example, funds going to specific organisations. For this, you might have to peel through pages of reliable news sources.

Fifth, even though ILYMUN does not require you to write a position paper or a draft resolution, we recommend that you do to be extra prepared for lobbying and debates.

A position paper is a brief (100-200 words) policy statement or position paper on each of the issues your committee will debate. This piece summarises your country's policies and concerns vis-à-vis the issue. It may also include possible solutions you consider acceptable as well as those you would not accept. Writing the policy statement helps you clarify your "stand" on the issue and the position you will take in debates on the issue. This paper also helps you remain focused in lobbying and can be used if you are called upon to make a speech on the issue.

Finally, make sure to learn the ILYMUN [debate rules and procedures](#).

Familiarising yourself with them will ensure smooth and fair debates.

II. Summaries of Committees

Picking your committee: Here is a summary so you can find the committee that suits you best!

Special Conference - Love the big picture approach? This committee is made up of 60 delegates, each representing a different country. It meets in the large "Salle d'Assemblée". The question is broad and your objective is to get as creative as possible with your motions, trying to consider as many aspects as possible of the question at hand. You will also take part in the General Assembly on day 3.

Security Council - Love current affairs? Together with another person from your school, you will represent a country. This committee requires teamwork and an interest in conflicts that the UN is currently debating.

Historic Security Council - Love history? This is your opportunity to rewrite it! Debates in this committee are set in the past, with the same countries that were on the Security Council at the time. This means that, together with another person from your school, you will be representing 3 different countries over the three days of the conference!

International Court of Justice - Interested in law? Working as a judge within this complex and fascinating organisation, your role will be to decide the outcome of a case presented by advocates! This will require impartiality and a certain interest for the case at hand.

Action Assembly - Love getting engaged in your community? This committee provides a fresh new perspective of MUN. Your objective is not to vote resolutions, but rather, to work towards concrete "action plans". Instead of representing a country, you will be representing yourselves and tackle issues which are important to you!

OHCHR (Office of the United Nations High Commissioner for Human Rights) - This year we are celebrating the 75th anniversary of the UN Declaration of Human Rights! If you are interested in tackling the issues of exploitation, trafficking and rights of prisoners, then this committee is for you! You will also take part in the General Assembly on day 3.

UN Women - Channel your inner feminist and join this committee where you will debate various ways to eradicate violence against women and explore how we can establish equal opportunities for leadership in our world today! You will also take part in the General Assembly on day 3.

UNHCR (United Nations High Commissioner for Refugees) - Love humanitarian work? This committee focuses exclusively on refugees, both in the short and long terms. You will explore the issues of freedom of movement and resettlement of refugees in their host countries. You will also take part in the General Assembly on day 3.

Technology - Love science? This committee will be debating the protection of privacy and personal data online, as well as the right to technology and scientific development. You will also take part in the General Assembly on day 3.

UNICEF (United Nations Children's Fund) - Love the idea of improving living conditions for children all over the world? This committee will tackle the lack of access to education and the less conventional issue of child soldiers. You will debate these issues throughout all 3 days of the conference.

WHO (World Health Organization) - Interested in medicine? This committee focuses on facilitating access to sexual and reproductive health-care services worldwide, as well as improving quality of newborn healthcare. You will debate these issues throughout all 3 days of the conference.

The General Assembly (GA) takes place on day 3, in the Salle d'Assemblée. You will represent the same country as you did during the first two days of debates, and will be debating alongside all the delegates representing your country from the different

committees! Please note that you will only participate in the GA if you are in a committee with "You will also take part in the General Assembly on day 3" in its description above.

III. MUN Procedures

Lobbying:

This will happen on the first day of the conference. The point is to build resolutions with other countries that will be debated and then hopefully passed.

The motion has to be related to your committee topic:

Who?

- o **Submitter:** The submitter is the writer of the clause. Reminder that the submitter must take the floor in order to explain and defend their motion to the house.
- o **Co-Submitter:** The co-submitter(s) is/are other delegate(s) who agree with your motion. They are able to be called up at any moment to defend the clause. It depends on the committee but a motion typically needs 2 co-submitters.
- o **Signatories:** Signatories are countries that do not necessarily agree with your motion but find it interesting to debate. They can be either in favour or against this motion. Typically it is a minimum of 4-6 signatories.

What?

Submitter:

Co-submitter(s):

Preambulatory clause 1: Acknowledging, Recognising, Due to the...

Operative clause 1: Encourages, Urges, Asks [this house to/all member states]...

Sub-clause

Open debate: Anyone can take the floor for or against

Closed debate: One speaker for, one speaker against

MOTIONS	Second Required	Interrupt Speaker	Vote to Pass it	Notes
Motion to move to the previous question	Yes	No	Simple majority	Requires the house to move to the next stage of debate. Example: When discussing an amendment and in time in favour of the amendment, this motion moves the house to time against the amendment. In debate in time against the amendment, it will move the

				house directly to voting.
Motion to move into voting procedures	Yes	No	No	Request to stop debating on a specific clause/motion and vote on it. Example: After the chair has asked “Is there a delegate wishing to take the floor?”, this motion would move the house into voting procedures only if seconded by another delegate.
Motion to extend time for: - Debate - Points of information - In favour/against	No	No	No. The chair decides.	Requests for the extension of debate time. Delegate must specify the part of debate that is extended. Example: A delegate may ask for “the time against the amendment” to be extended.

POINTS	Second Required	Interrupt Speaker	Vote to Pass it	Notes
Point of Personal Privilege	No	Yes, but only if the point is due to audibility.	No	Refers to the comfort and well-being of the delegate. It may NOT refer to the content of the speech. Example: Could the windows please be opened? It is very warm.
Point of order	No	Yes	No	Refers to procedural matters only- if the chair makes an error in the order of debate. Example: Are points of information in order?
Point of Parliamentary Inquiry	No	No	No	Used to ask the chairs a question about debating procedures.

Point of Information to the Speaker	No	No	No	A question to the delegate who has the floor and is willing to answer questions. Example: Is the delegate aware that...?
Point of Information to the Chair	No	No	No	A question directed to the chair related to the content of debate. Example: Could the chair please explain UNICEF's actions in China?

Amendments:

An amendment is a slight change to the motion a delegate can add a part, take a part off

- It has to be written down and passed to an admin, who will pass to a chair, who will decide to debate it or not
- If your amendment is debated, you have to take the floor to defend it first
- When the house debates an amendment: we are in closed debate
- Once it has been debated, there is a vote
 - If the house is in favour, the amendment becomes the motion
 - If the house is against, the debate goes back to the motion before the amendment

Voting Procedures:

In open debate (on a motion), you can vote:

- In favour
- Against
- Abstain

In closed debate (on an amendment), you can vote:

- In favour
- Against

Reminders:

- Do not use personal pronouns
- There is no direct dialogue between delegates
- Don't be afraid of speaking!
- Be respectful
- Have fun!

Housing

I. Staying with a Host Family

Housing is an important part of ILYMUN. Families from schools in LYON (CSI, ISL...) are offering to host delegates during the Conférence in order to make it as affordable as possible. Instructions will be sent to your ILYMUN director once the organisation of housing has been finalised. We ask delegates to get in touch with their host families

before the Conference, in order to introduce themselves and to discuss details about their stay.

II. Staying in the Youth Hostel

We also organise for some of the delegations to be hosted in one of the Youth Hostels of Lyon. MUN directors will be informed and are responsible for the group while staying there. The Youth Hostel provides breakfast but delegations are responsible for their evening meals. Do not forget to bring your own towel!